

Z-28016/58/2017-PMSSY-III  
Government of India  
Ministry of Health & Family Welfare  
Nirman Bhawan, New Delhi-110011

Website: [www.mohfw.nic.in](http://www.mohfw.nic.in), [www.pmssy-mohfw.nic.in](http://www.pmssy-mohfw.nic.in),

Dated 28<sup>th</sup> June, 2017

Fax: 011-23061213

Advertisement: Filling up of one post each of Deputy Director(Admin), Financial Advisor, Superintending Engineer and Administrative Officer for new AIIMS at Guntur, Andhra Pradesh; Kalyani, West Bengal and Nagpur, Maharashtra.

ADVERTISEMENT FOR FILLING UP OF ONE POST EACH OF DEPUTY DIRECTOR (ADMINISTRATION), FINANCIAL ADVISOR, SUPERINTENDING ENGINEER AND ADMINISTRATIVE OFFICER IN THE NEW AIIMS AT MANGALAGIRI NEAR GUNTUR IN ANDHRA PRADESH, KALYANI IN WEST BENGAL AND NAGPUR IN MAHARASHTRA UNDER PRADHAN MANTRI SWASTHYA SURAKSHA YOJANA (PMSSY).

- i. Applications are invited in the prescribed format from suitable officers for the post of Deputy Director (Administration), Financial Advisor, Superintending Engineer and Administrative Officer in the Autonomous Institutions of National Importance, New AIIMS at Mangalagiri near Guntur in Andhra Pradesh, Kalyani in West Bengal and Nagpur in Maharashtra.
- ii. The closing date for receipt of application will be 45 days from the date of publication of this advertisement in the Employment News.
- iii. The detailed advertisement and the application format is also hosted in the MoHFW website at [www.mohfw.nic.in](http://www.mohfw.nic.in) and [www.pmssy-mohfw.nic.in](http://www.pmssy-mohfw.nic.in). Application format can be downloaded from the website. The duly filled in application along with attested copies of all relevant certificates to be sent to Shri. Vinod Kumar, Under Secretary (PMSSY), Room No. 112-D, Nirman Bhawan, New Delhi-110011 superscribing on the envelope "Application for the post of Deputy Director Administration/Financial Advisor/Superintending Engineer/Administrative Officer for the new AIIMS at Andhra Pradesh/West Bengal/Maharashtra" as the case may be.
- iv. Those who are working in Central Government Ministries and Departments should send "No Objection Certificate" from their respective organization along with their application. While forwarding the application the following documents are to be sent along with the application.

- Complete ACR dossier's/attested copies of ACRs of the applicant ( last 05 Years)
  - A certificate about the integrity of the Officer recommended for appointment on Deputation.
  - Vigilance Clearance in respect of applicant duly signed by an officer of the appropriate status.
  - Certificate, Major/Minor penalty imposed if any, on the officer during the last 10 years/service period whichever is less.
- v. Applicants willing to join the Institution on deputation basis is to apply accordingly. The period of deputation shall ordinarily be 04 Years which can be extended for another 1 year as per the extant rules. The pay will be protected as per Government of India Rules.
- vi. Upper age limit for candidates coming on deputation should not exceed 56 years as on 31<sup>st</sup> August 2017.
- vii. The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidates eligible for interview. Based on bio-data, the Selection Committee shall short-list candidates for interview. Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application at the time of interview.
- viii. Interview will be held in Nirman Bhawan, New Delhi. No TA/DA will be paid for appearing the interview by Ministry of Health & Family Welfare.
- ix. The post carries usual allowances as admissible to Central Government Employees of similar status and other allowances.
- x. **ELIGIBILITY and PAYSACLE:**
- (a) Deputy Director(Administration)
- I. Pay Band-4(as per 6<sup>th</sup> CPC): Rs 37,400-67,000 with Grade Pay of Rs 8700.
- II. Method of Recruitment – On Deputation Basis.
- III. Requirements: Officers under the Central Governments
- i. Holding analogous posts on regular basis  
Or
- ii. Officers at the level of Deputy Secretary of Central Government or equivalent with 5 year regular service in the grade pay of Rs 7600.

(b) Financial Advisor

I. Pay Band-4(as per 6<sup>th</sup> CPC): Rs 37,400-67,000 with Grade Pay of Rs 8700.

II. Method of Recruitment – On Deputation Basis.

III. Requirements: Officers under the Central Governments

(i) Officers in the Group 'A' of Organized Accounts Service who are empanelled for appointment as Director in the Central Government Ministries/Department

OR

(ii) Officers in other Group 'A' Central Service who are empanelled for appointment as Director in the Central Government and who have working experience of at least three years in the field of Finance and Accounts

OR

Failing (i) and (ii) above, officers of Organized Accounts Service holding the post of Deputy Secretary or equivalent on regular basis, in the pay band of Rs. 15600-39100+GP of Rs. 7600/-

OR

other Officers with 5 years regular service at the level of Deputy Secretary in the grade pay of 7600/- having three years experience in the field of Finance and Accounts can be considered.

(C) Superintending Engineer

I. Pay Band-4(as per 6<sup>th</sup> CPC): Rs 37,400-67,000 with Grade Pay of Rs 8700.

II. Method of Recruitment –Deputation.

III. Requirements:

Employees of the Central Government holding analogous post

Or

Executive Engineers with 5 years of regular service in the grade pay of Rs 7600

Or

Executive Engineer with 10 years of regular service in the grade pay of Rs 6600

(D) Administrative Officer

I. Pay Band-3(as per 6<sup>th</sup> CPC): Rs 15,600-39,100 with Grade Pay of Rs 5400.

II. Method of Recruitment –Deputation.

III. Requirements:

Officers under the Central Government

i. Holding analogous posts on regular basis,

Or

ii. With 2/3 years regular service in the grade pay of Rs 4800/- or 4600/- respectively in the relevant field.



(Vinod Kumar)

Under Secretary to the Govt. of India

**BIO-DATA / CURRICULUM VITAE PROFORMA**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. (i) Date of entry into service	
(ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications /Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
<b>Essential</b>	<b>Essential</b>
(a) Qualification	(a) Qualification
(b) Experience	(b) Experience
<b>Desirable</b>	<b>Desirable</b>
(a) Qualification	(a) Qualification
(b) Experience	(b) Experience
<p><b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective / main subjects and subsidiary subjects may be indicated <b>by the candidate.</b></p>	
Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and	

work experience of the post	
<b>6.1 Note: Borrowing Departments are to provide their specific comments/ view confirming the relevant Essential Qualification / Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</b>	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is sufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay Scale of the post held on regular basis	Nature of Duties (in details) highlighting experience required for the post applied for

**\*Important:** Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9. In case the present employment is held on deputation/contract basis, please state	
a) The date of	b) Period of appointment on
c) Name of the parent office/	d) Name of the post and Pay of the

initial appointment	deputation/contract	organization to which the applicant belongs to:	post held in substantive capacity in the parent organization
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintain a lien in his parent cadre/organization.</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p><b>11. Additional details about present employment:</b> Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre revised scale.			
14. Total emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing in following details may be enclosed.			

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/other Allowances etc. (with break up details)	Total Emoluments
<p>16. A <b>Additional information</b>, if any relevant to the post you applied for in support of your suitability for the post.            (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient)</b></p>		
<p><b>16.B Achievements:</b>            The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> <li>(i) Research publications and reports and special projects</li> <li>(ii) Awards/Scholarships/Official Appreciation</li> <li>(iii) Affiliation with the professional bodies/institutions/societies and;</li> <li>(iv) Patents registered in own name or achieved for the organization</li> <li>(v) Any research/ innovative measure involving official recognition, vi) any other information.</li> </ul> <p>(Note: Enclose a separate sheet if the space is insufficient)</p>		
<p>17. Please state whether you are applying for deputation (ISTC)/ Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract</p>		
<p># (The option of 'STC' / 'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by 'STC' or 'Absorption' or 'Re-employment").</p>		



18. Whether belongs to SC/ST

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

**(Signature of the Candidate)**

Address.....

.....

Date.....

**Certificate by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular, if selected, he/she will be relieved immediately.

**2. Also certified that:**

- (i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.....
- (ii) His/Her integrity is certified
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 05 years Or A list of major/minor penalties imposed on him /her during the last 05 years is enclosed. (as the case may be)

**Countersigned**

**(Employer/Cadre Controlling Authority with Seal)**